

Harvard University Tax Reporting Calendar Year 2017

Contacts for questions regarding tax-reporting documents issued to individuals and certain entities by Harvard University

<u>Form</u>	<u>Date form is required to be mailed</u>	<u>Issuing Department*</u>	<u>Contact Number</u>	<u>Web Site</u>
W-2	1/31/18	Central Payroll 1033 Mass Ave, 2 nd floor	617-495-8500 (option 4)	http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2
1099-MISC	1/31/18	Accounts Payable 1033 Mass Ave, 2 nd floor	617-495-8500 (option 1)	http://oc.finance.harvard.edu/tax-services-contacts
1042-S	3/15/18	Nonresident Alien Tax Compliance – 1033 Mass Ave, 2 nd floor	617-495-8500 (option 5)	http://nratax.oc.finance.harvard.edu/1042-s-reprint-alert and http://www.hio.harvard.edu/faq-tax-filing
1042-S (College Grants)	3/15/18	SAO (Student Accounts Office)	617-495-2739	http://sfs.harvard.edu/
1098-E	1/31/18	SLO (Student Loan Office)	617-495-3782	http://borrower.ecsi.net/
1098-T	1/31/18	SAO (Student Accounts Office)	617-495-2739	http://sfs.harvard.edu/
1098-T	1/31/18	DCE (Extension and Summer School <i>only</i>)	GDIT TRA ** 800-223-0043	https://tra.vangent.com
1095-C	3/2/18	Benefits 114 Mt. Auburn St	617-496-4001	http://hr.harvard.edu/benefits

*Issuing department is indicated on the return address of the tax-reporting document

**The service provider for DCE's 1098-T Forms is General Dynamics Information Technology/Vangent (GDIT TRA). GDIT TRA responds to all DCE student inquiries about the 1098-T Forms. DCE students may visit the GDIT TRA web site <https://tra.vangent.com> or contact the TRA Services Help Desk 800-223-0043 anytime Monday – Friday 8AM to 8PM (EST)