

## Harvard University Tax Reporting Calendar Year 2019

### Contacts for inquiries regarding tax-reporting document issued to by Harvard University

<u>Form</u>	<u>Date form is required to be mailed</u>	<u>Issuing Department*</u>	<u>Contact Number</u>	<u>Web Site</u>
<b>W-2</b>	1/31/20	<a href="#">Central Payroll</a> 1033 Mass Ave, 2 <sup>nd</sup> floor	617-495-8500 (option 4)	<a href="http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2">http://oc.finance.harvard.edu/how-to/central-payroll/order-copy-your-w-2</a>
<b>1099-MISC</b>	1/31/20	<a href="#">Accounts Payable</a> 1033 Mass Ave, 2 <sup>nd</sup> floor	617-495-8500 (option 1)	<a href="http://oc.finance.harvard.edu/tax-services-contacts">http://oc.finance.harvard.edu/tax-services-contacts</a>
<b>1042-S</b>	3/16/20	<a href="#">Nonresident Alien Tax Compliance</a> – 1033 Mass Ave, 2 <sup>nd</sup> floor	617-495-8500 (option 5)	<a href="http://nratax.oc.finance.harvard.edu/1042-s-reprint-alert">http://nratax.oc.finance.harvard.edu/1042-s-reprint-alert</a> and <a href="http://www.hio.harvard.edu/faq-tax-filing">http://www.hio.harvard.edu/faq-tax-filing</a>
<b>1042-S (College Grants)</b>	3/16/20	<a href="#">SAO</a> (Student Accounts Office)	617-495-2739	<a href="https://sfs.harvard.edu/tax-reporting-documents">https://sfs.harvard.edu/tax-reporting-documents</a>
<b>1098-E</b>	1/31/20	<a href="#">SLO</a> (Student Loan Office)	617-495-3782	<a href="https://heartland.ecsi.net/">https://heartland.ecsi.net/</a>
<b>1098-T</b>	1/31/20	<a href="#">SAO</a> (Student Accounts Office)	617-495-2739	<a href="https://sfs.harvard.edu/tax-reporting-documents">https://sfs.harvard.edu/tax-reporting-documents</a>
<b>1098-T</b>	1/31/20	<a href="#">DCE</a> (Extension and Summer School <i>only</i> )	MAXIMUS Federal TRA ** 800-223-0043	<a href="https://tra.maximus.com">https://tra.maximus.com</a>
<b>1095-C</b>	3/2/20	<a href="#">Benefits</a> 114 Mt. Auburn St	617-496-4001	<a href="https://hr.harvard.edu/benefits-department">https://hr.harvard.edu/benefits-department</a>

\*Issuing department is indicated on the return address of the tax-reporting document

\*\*The service provider for DCE's 1098-T Forms is MAXIMUS Federal (MAXIMUS TRA). MAXIMUS TRA responds to all DCE student inquiries about the 1098-T Forms. DCE students may visit the Maximus TRA web site <https://tra.maximus.com> or contact the TRA Services Help Desk 800-223-0043 anytime Monday – Friday 8AM to 8PM (EST)