Harvard Registered Payroll States

With prior approval, Harvard may directly employ individuals working in certain states for which Harvard has a registered payroll. Employees working in those states are required to allocate their state tax withholding accordingly and it is the responsibility of the individual employee to notify Central Payroll of changes to their work location and submit any required forms on a timely basis.

Individuals not working in a Registered Payroll State or working outside the United States must follow the Interim Payroll Policy and Guidance for Payroll and Fellowship Processes.

Harvard Payroll States as of 5/27/2022*
California - Due to local requirements, only exempt employees may be put on the California payroll.
Connecticut
Maine
Maryland
Massachusetts
New Hampshire
New York
Rhode Island
Vermont

See PeopleSoft Instructions and Training Materials in the Harvard Training Portal on how to enter and edit residence, state distribution(s) and tax Form(s) as well as how to report and approve time and absences.

If a Foreign National / Nonresident Alien see the Nonresident Alien Tax Compliance Website - Working in States Outside of Massachusetts website for guidance

*Harvard continues to analyze and explore expansion into additional states. At this point, Harvard has tentatively identified Georgia, Illinois, New Jersey, Virginia, and Washington as states where it intends to establish a registered payroll during FY23; though, the specific timing of any such expansion is not guaranteed and will depend on a number of variables. Until Harvard establishes and announces registered payroll in any subsequent states, individuals working in states other than those with established registered payrolls (identified above) may not be hired directly by Harvard, and must instead be hired through a third-party payroll provider (e.g., DZConneX – AllSource).